

## **Privacy Notice**

Here at The Black Dog we take your privacy seriously and are committed to ensuring that your information is secure. This privacy notice sets out how we collect and use personal information. In collecting this information, we are acting as a data controller and, by law, we are required to provide you with information about us, about why and how we use your data, and about the rights you have over your data.

## **Who We Are**

We are The Black Dog Café Ltd, limited company number 7145141. Our registered address is 20 Camden Road, Tunbridge Wells, Kent, TN1 2PY. You can contact the Data Controller at this address or by email at [info@blackdogcafetw.co.uk](mailto:info@blackdogcafetw.co.uk) or by telephone on 01892 549 543.

## **Personal Data**

The General Data Protection Regulation (GDPR) defines personal data as “Any information relating to an identified or identifiable natural person ('data subject'); an identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person”.

You can browse our site without submitting any personal information.

## **What General information does our website collect?**

There may be instances in which we collect “general information” from you. This may include information recorded by our server logs from your browser such as your Internet Protocol (IP) address which enables us to identify your computer or device on a Transmission Control Protocol/Internet Protocol (TCP/IP) network like the internet, and the specific website page you requested.

General information, including cookies may be collected from you whenever you access or use our website.

## **Cookies**

Cookies are small data files which are sent from the website and stored on your computer by your website browser. The cookies used on this website are either to:

- Enable you to navigate the website and find the information you are looking for, or
- To give us general information about website activity, e.g. how many people visit the website, which pages they look at, what devices they use (PC's mobile phones etc). The information stored does not include any personal data.

By using our website you agree that The Black Dog can place these types of cookies on your device. Most web browsers allow some control of cookies through the browser settings.

To find out more about cookies, including how to see what cookies have been set and how to manage and delete them visit [www.allaboutcookies.org](http://www.allaboutcookies.org)

### **Google analytics**

To opt out of being tracked by Google Analytics across all websites visit

<http://tools.google.com/dlpage/gaoptout>

### **Other websites**

Our website contains links to other websites. This privacy policy only applies to this website so when you link to other websites you should read their own privacy policies.

### **Complaints**

You have the right to make a complaint about our use of your information by either contacting the Data Controller the address given above or the UK Data Protection Supervisory Authority whose contact details are:

UK Supervisory Authority (ICO)

Address: Customer Contact Information Commissioner's Office Wycliffe House Water Lane

Wilmslow SK9 5AF

Email: [casework@ico.org.uk](mailto:casework@ico.org.uk)

Website: <https://ico.org.uk/global/contact-us/>

### **Updates to this privacy policy**

We keep our privacy policy under regular review and we will place any updates on this web page. This privacy policy was last updated in May 2018.